

MILTON MALSOR PARISH COUNCIL

MINUTES of the Parish Council meeting held on Tuesday, 11th June 2024
At Raynsford House.

PRESENT: Cllr Edmund James, Vice-Chairman
Cllr Brenda Jenks Cllr Janet Winchester
Cllr Neil Jagger Cllr Katie Spruels

ATTENDING: 2 members of the public

IN THE CHAIR: Cllr Edmund James, The Vice Chairman, welcomed everyone to the meeting reminding Councillors & Parishioners that meetings can now be recorded as long as it did not disturb the smooth running of the meeting.

1. QUESTION TIME - for the public

- Concern has been expressed by a number of parishioners regarding the fabric of the Compass Public House since a Cannabis farm was discovered in the building.
- The Compass is a Grade 2 listed building and is now in an appalling state of disrepair. The Clerk to contact WNC conservation officers.
- There is no electricity supply & therefore the building will now be damp
- Council concern that children could enter the now derelict building and come to harm.
- It is reported that a white van makes deliveries to the building.
- It has been noted that a number of young men are seen waiting outside the rear of the building during the afternoon and into the night.
- It is understood that the police are still keeping an eye on the premises.

2. APOLOGIES for absence (to include reasons for absence

P. Heath (Illness), S. Jones (Illness), K. Marshall (leave of absence agreed by PC)

3. DECLARATION OF INTERESTS – Interest & nature of interest to be declared. None

4. REPORTS FROM WEST NORTHAMPTONSHIRE COUNCIL

Cllr. A. Addison, Cllr. Adam Brown, Cllr K. Cooper

- Grants now available to provide crisis support for WNC residents.
- Open Space Assessment – WNC consultation. Copy sent to all PC members for comment.

5. MINUTES OF PREVIOUS MEETING:

These had been previously circulated and were duly proposed seconded and signed by the Chairman as a true record with the following amendments:

- Public attendee at the May PC meeting was a ‘prospective resident’.
- P. 237 To note that the PC has made 5 applications in January & 2 in May for funding from the SEGRO fund.

6. MATTERS FOR REPORT – New matters & those arising from the previous Minutes:

Highways

- Blocked drains in Green Street reported to WNC.
- Email received from resident stating most grates in Green Street & High Street have been cleared with the exception of:
 - a) Drain on Green Street where it joins Orchard Close. Clerk reported to Fix My Street.
 - b) Drain on corner of Green Street / High Street next to Lower Road. Clerk reported to F.M.S.
- PL37, High Street.
 - a) N. Jagger requests the light is replaced with a ‘heritage’ lamp @ £4,300.00 compared with a steel column @ £1,500.00. It was agreed that a further application form for SEGRO funding should be sent to WNC to pay for this additional lamp.
- PL outside 19 Barn Lane reported faulty.
- PL15, Stockwell Road out of order.

Village Maintenance / Environment Issues

- Churchyard:
 - a) Working party of Katie S., Janet W., S. Jones, & R. Faulkner spent 4 hours clearing ivy & other vegetation from the PC area of the Churchyard. G. Treharne supplied a trailer for the debris. To note, there is more clearance to be undertaken.
 - b) Several headstones are in a dangerous leaning condition. An item to be put into the newsletter asking relatives to visit & make the headstones safe. B. Jenks to draft the article.
- Potholes – deep potholes are back under the railway bridge – Clerk to report.
- Metal grill in the stream – concern expressed as this could become blocked with debris and cause flooding during heavy & prolonged rain. K. Spruels to speak to the householder who installed the grill as PC consider it should be removed on safety grounds.

Village Park

- Climbing frame repairs being undertaken.
- ROSPA inspection is due during June / July. The safety report will be highlighted in a future Newsletter.

Website – up to date.

Newsletter

- Next edition due out shortly.

Face Book

- 3 anonymous posts received.

Dog & Footpath Warden

- Footpaths are fine, but the grass is long due to the weather conditions.

7. CORRESPONDENCE – Received & Sent

Received from

1. Cut Crew – query regarding payment of invoice. Reply sent – cheque was sanctioned & sent to the Wellingborough office on 15th May.
2. Police notice regarding the Countryside Code.
 - a) Farmers Fields are private land.
 - b) Dogs should be placed on leads around livestock.
3. Danielle Stone, Police, Fire & Crime Commissioner – introductory letter.
4. Resident in Stockwell Way reported a huge Lime tree close to the boundary of 3 Stockwell Way in need of pollarding on safety grounds. It is understood the tree is the responsibility of Grand Union Housing. Clerk has sent an email requesting immediate action. Acknowledgement received & resident kept informed.
5. N. Jagger – memorial to the late John Brice.
 - a) Tree by the bus shelter. No support
 - b) Memorial plaque by the tree & bench in Rectory Lane. Supported.

Sent to

1. I. Appleton – reminder of PC dates & timing.
2. WNC – request for village drains to be cleared. Concern regarding Green Street.
3. G. Franklin, Church Warden – Mowing contribution.

8. FINANCE:

Bank Balances	Current A/C	£200.00
	Savings A/C	£56,007.52
Money Received:	Interest	£56.46
	Churchyard mowing contribution	£100.00

Audit Matters:

- NCALC Internal auditor's visit with Caroline Holgate booked for Friday 7th June 2024.
- Matters discussed with actions to be taken / noted:
 - a) Website, suggestion that more /further information should be added to the website.
 - b) Some documents that have been added to the website need to be properly tailored to the Council. Suggest a working group be formed.
 - c) To be updated due to changes in legislation: Code of Conduct, Standing Orders, New Financial Regulations.
 - d) Risk policy / analysis & asset register need updating. Suggestion the assets need to be split into sections.
 - e) Clerk's Contract of Employment needs updating. To note, work has started on this.
- Accounting records are maintained correctly.
- Insurance cover is in place.
- Payments are made by cheque with two signatures. Noted that the PC will be working online in the future.
- Budget & precept undertaken correctly.
- Auditor requests the PC complies with the 2023 JPAG that every authority should have its own email address. Clerk asked for clarification. Information received & helpful links provided.
- AGAR 2023/2024 – Parish Council to agree / approve the following:
 - a) Section 1 Annual governance Statement – Agreed. Chairman signed paperwork.
 - b) Section 2 Accounting Statement – Agreed. Chairman signed the paperwork.
 - c) Annual Internal Audit Report – noted.

Accounts to be paid in June:

It was proposed, seconded & resolved to pay the following invoices:

Cheque No.	Payee	Information	Amount	VAT	Total
2715	HMRC	Clerk's PAYE	84.33		84.33
2716	A. Addison (Clerk)	Salary & Expenses	337.34	72.70	410.04
2717	Hawk Pest Control	Park rabbits	30.00		30.00
2718	Colin Neal	Website fees	78.00		78.00
2719	NCALC	Training costs	25.20		25.20
2720	John Barr	Village maintenance work	590.00		590.00
2721	J. P. Landscapes	Park gardening	300.00		300.00
2722	Npower	Lighting supply	411.08	20.55	431.63
2723	Barbara Osborne	Payroll services x 3 month	70.50		70.50
2724	Cut Crew	Mowing	180.00	36.00	216.00
2725	Colin Neal	Grant for boating charity	250.00		250.00

9. **PLANNING**

Application	Location	Proposal	Comments
2024/2557/FUL	Autumn Rise, 34 High Street	Demolition of garage. Construct 2 storey side extension & single storey extension. Construct store & carport & widen the existing access	P. Heath to draft a response.

Planning Correspondence

- Information received regarding application WNS/2023/0022/FUL
 - a) The local highways authority object to the application on highway safety grounds siting visibility splays, double solid white lines, traffic speed, access.
- WNC Local Plan Consultation – MMPC comment sent.
- Settlement Hierarchy Response sent.

SEGRO J15 SRFT

- Further S106 money requested. N. Jagger to complete forms.
- Clerk to chase forms already sent.

10. OTHER PARISH MATTERS – Councillor & Clerk’s Reports

- Grass Mowing – Continual rain has caused delays in the mowing cycle.
- The Clerk reminded everyone who will be voting on the 4th July 2024 at a polling station to take some form of photo identification with them.
- Postal vote forms should start rolling out from the 20th June.
- Completed Postal vote forms can be taken to a polling station, and you will be asked to complete a ‘reason / identification’ form whilst there.

There being no further business, the Chairman closed the meeting at: 10.00 pm

11. DATE & TIME OF NEXT MEETING: **Tuesday, 9th July 2024, 7.30 pm**

Please remember there is NO meeting in August

Signed: **Dated:**