

MILTON MALSOR PARISH COUNCIL

MINUTES of the Parish Council meeting held on Tuesday, 14th June 2021.

The meeting was held Virtually.

PRESENT: Mr Simon Jones, Chairman Mr Edmund James, Vice Chairman
Mrs Janet Winchester Mrs Katie Spruels
Mr Neil Jagger

ATTENDING:

IN THE CHAIR: Mr Simon Jones, The Chairman, welcomed everyone to the meeting reminding Councillors & Parishioners that meetings can now be recorded as long as it did not disturb the smooth running of the meeting.

1. QUESTION TIME - for the public

2. APOLOGIES for absence agreed by Council & to include reasons for absence

B. Jenks (Personal), P. Heath (Illness), K. Marshall (personal)

3. DECLARATION OF INTERESTS – Interest & nature of interest to be declared.

4. REPORTS FROM WEST NORTHAMPTONSHIRE COUNCIL

Cllr. A. Addison (Lead member for Milton Malsor), Cllr. Adam Brown, Cllr K. Cooper
Cllr Addison:

- Term of office as Chairman of WNC now concluded.
- Have been appointed as Vice Chairman of the Strategic Planning Committee
- New Highways contract agreed. Contract awarded to Kier
- Funds retrieved from Sixfields loan – A Cardoza property has been sold.

5. MINUTES OF PREVIOUS MEETING:

These had been previously circulated and were duly proposed seconded and signed by the Chairman as a true record.

6. MATTERS FOR REPORT – arising from the Minutes:

Highways – new contract

Lighting – all out of order lights reported to E. ON

Village Maintenance / Environment Issues

- Bushes/hedges in Stockwell Road need cutting back – J. Winchester to contact Allseasons.

Village Park

- Jubilee picnic in the park cancelled due to poor weather.
- Jubilee tree is planted & a plaque to commemorate the Queen's Platinum Jubilee & Green Canopy ordered by P. Heath has been received in time for the ceremony. P. Heath to concrete it in.
- No Parking sign for the front gate – Clerk to chase Greenbarns.

Website

- B. Jenks has been in touch with Colin Neal the PC website editor who has confirmed that he is quite happy to continue hosting the PC website.
- Colin will talk to Digital, the Historical Society host to discuss how to use their site which is more sophisticated than the one the PC uses at present and is considering moving to the Digital site.

Newsletter out next edition September

Dog Warden

- Fewer problems with dog fouling

Footpaths Warden

- J. Winchester to take on the responsibility
- Clerk has written to Mr Tite requesting the return of the large Rights of Way map – to be put through the door of 27A Lower Road.

7. CORRESPONDENCE – Received & Sent

- L. Finn query regarding work on the War Memorial – second enquiry sent.
- Insurance queries regarding Christmas tree lights. Group who has responsibility for the lights should take out insurance cover.
- Insurance query regarding Carol singers on the Green – Clerk to contact Insurance Co. when the event takes place.
- Roade & District RBL – Poppy Appeal collection in the village – help requested.

8. FINANCE:

| | | |
|--------------------------------------|-----------------------------------|-------------------|
| Bank Balances | Current A/C | £200.00 |
| | Savings A/C | £40,395.35 |
| Funds held in the savings a/c | a) Park Account | £4,709.62 |
| | b) Rail Freight Account | £4,885.00 |
| | c) Reserve Fund | £10,500.00 |
| | d) Future Parish Elections | £1,500.00 |

- Finance Group members: The Clerk/RFO, E. James Lead member for finance, B. Jenks.
- Finance Group to discuss the above funds – justification needed.

Audit Matters:

- Internal Auditor's report recommendations:
 - a) Is satisfied that the Council has complied with most of its objectives
 - b) Risk Management policy dated 2020 is in place but needs reviewing
 - c) Website needs finance matters updating.
 - d) Finances are all in order but would like to see quarterly checks minuted.
 - e) Change of bank mandate & Council looking to move to internet banking. Recommendations:
 - (i) Clerk to be appointed as Service Administrator
 - (ii) New bank mandate to identify a number of Councillors to approve transactions
- External audit papers, AGAR, copy sent to all members
- Approved by Council & signed by Chairman.
- AGAR information to be put onto the website.
- AGAR to be sent to external auditors, PKF Littlejohn.

Accounts to be paid:

It was proposed, seconded & resolved to pay the following invoices:

| Cheque No. | Payee | Information | Amount | VAT | Total |
|------------|--------------------|-----------------------------|--------|--------|---------|
| 2512 | HMRC | Clerk's PAYE | 70.80 | | 70.80 |
| 2513 | K. Skilton | Plants reimbursement | 31.72 | | 31.72 |
| 2514 | Hawk Pest Control | Rabbit control | 30.00 | | 30.00 |
| 2515 | R. Fletcher | Village maintenance | 165.00 | | 165.00 |
| 2516 | Barbara Osborne | Payroll services x 3 months | 67.50 | | 67.50 |
| 2517 | A. Addison (Clerk) | Salary & Expenses | 283.37 | 51.64 | 335.01 |
| 2518 | Allseasons | Grass mowing | 920.00 | 184.00 | 1104.00 |
| 2519 | Campion School | Printing newsletter | 89.00 | | 89.00 |
| 2520 | SNAST | Neighbourhood Watch subs | 25.00 | | 25.00 |
| 2521 | Cancel | Incorrect payee | | | |
| 2522 | Colin Neal | Crusader Boating | 250.00 | | 250.00 |
| 2523 | Colin Neal | Website fees x 2 years | 78.00 | | 78.00 |

9. PLANNING

| Application | Location | Proposal | Comments |
|-------------------|--------------------------|--|-------------|
| WNS/2022/1071/ADV | Northampton Gateway SRFI | Marketing signage for SRFI development | No comments |
| | | | |

Boundary Changes

- Correspondence received from Mr Forskitt regarding the alteration of the Parish boundary between Malzor Lane & Rectory Lane.
- Mr Forskitt informed the PC did not ask for this alteration
- Whilst the Parish Council was not 'personally' informed of the alteration, on contacting WNC planning policy office, the Clerk was informed that the confines for many villages were updated by the Local Plan 2 which was adopted in 2020 and the changes made would have formed part of the consultation on the plan therefore will have been in the public arena for comment.

SEGRO J15 SRFT

- J. Winchester & P. Heath attended meeting to discuss the Segro application to build & let the warehousing prior to the rail terminal being completed.

10. OTHER PARISH MATTERS – Councillor's Reports

- Poor's Trust – Clerk to inform two potential Trustees that matters are progressing albeit slowly.
- New crests for the planters to be sourced by N. Jagger

There being no further business, the Chairman closed the meeting at: 9.30 pm

11. DATE & TIME OF NEXT MEETING: Tuesday, 12th July 2022, 7.30 pm

Signed: **Dated:**