

MILTON MALSOR PARISH COUNCIL

MINUTES of the Parish Council meeting held on Tuesday, 9th March 2021.
The meeting was held Virtually.

PRESENT: Mrs Janet Winchester, Chairman Mr Simon Jones, Vice-Chairman
Mr Tom McManus Mrs Brenda Jenks
Mr Neil Jagger Mrs Katie Spruels
Mr Brian Sumpton

Meeting Host: Simon Jones
Meeting Chairman: Janet Winchester

ATTENDING: No One

IN THE CHAIR: Mrs Janet Winchester, The Chairman, welcomed everyone to the meeting reminding Councillors & Parishioners that meetings can now be recorded as long as it did not disturb the smooth running of the meeting.

1. **QUESTION TIME - for the public – No public**
2. **APOLOGIES for absence (to include reasons for absence)**
SNC Cllr K. Cooper (meeting), Katie Marshall (work)
3. **DECLARATION OF INTERESTS – Interest & nature of interest to be declared. None**
4. **REPORTS FROM COUNTY & DISTRICT COUNCILLORS & WARDENS:**

NCC Cllr. Adam Brown: Apologies

SNC Cllr. A. Addison, Cllr K. Cooper

- Vesting Day for the new West Northants Council is on the 1st April 2021.
- SNC will close its doors on the 31st March 2021.
- All Councillors will remain in situ until after the Local Elections on the 6th May 2021
- A history book about the life of SNC has been written and will be available to purchase.
- Election News for all who want to become a Parish Councillor – new or re-elected candidates.
 - a) Nomination packs are available from South Northants Council, The Forum, Towcester, NN12 6AD. Telephone 01327 322128 / 322106, email: elections.snc@westnorthants.gov.uk
 - b) Available from 3rd March
 - c) Will start accepting informal Nomination checks from 18th March 2021.
 - d) Appointments to formally submit nomination papers start on Friday 26th March from 10 am.
 - e) Nomination forms must be HAND DELIVERED to The Forum. Appointments must be made beforehand. By emailing elections.snc@westnorthants.gov.uk
 - f) CLOSE of nominations THURSDAY 4TH APRIL at 4.00 pm.

5. **MINUTES OF PREVIOUS MEETING:**

Unfortunately, due to the complete computer crash of the office equipment, the draft February minutes sent out had already been affected and would have to be re-written from notes taken at the meeting. They would be presented to the April meeting.

6. MATTERS FOR REPORT – New & arising from the previous Minutes:

Highways

- Gigaclear will be back in the village to ‘make good’ areas that have been damaged.
- NCC – granite setts have been replaced in the High Street.
- Clerk to contact Mrs Robinson:
 - a) Regarding removal of soil from the field ditches from the grass verge along the Towcester Road.
 - b) Big freezer in field opposite the Daff works entrance. To advise Police & Crime Commissioner who will refund SNC for the cost of removal.

Lighting – All faults reported to E. ON.

Village Maintenance / Environment Issues

- Remembrance Day wreathes to be removed from the War Memorial.

Rectory Lane

- New replacement seat has been installed. A parishioner has already used it and sent thanks to the Parish Council.
- Query regarding donation towards the set. Clerk to contact resident.

Village Park

- Maintenance work completed.
- PC informed there had been a mistake in calculating the amount of wetpour needed. PC only willing to pay 50% of the additional cost – agreed by Wicksteed.
- Safety fencing charge @ £300.00 questioned. Wicksteed agreed to withdraw the charge.
- Surface water has receded.
- Rubber pellets need to be re-ordered. Clerk to contact the company.
- Brian & Neil too cut back buddleia, Clerk to contact Allseasons to clear debris.

7. CORRESPONDENCE – Received & Sent

Received from

1. PCC Church Warden, Mrs. J. Treharne – work to be undertaken in the Churchyard. Clerk to reply:
 - a) It is understood that the Parish Council does not own the land in question, has no record of ownership, and therefore members consider they have no responsibility for the works the PCC wishes to undertake.
 - b) Parish Councils are not permitted to spend public funds on Church maintenance, and therefore has not budgeted for such an item.
 - c) Copy to be sent to the Rector, Canon Richard Stainer.
2. Police Commissioner – A trial system in East & South Northants – SNC to collect fly tipping items from farmers & landowner’s fields and cost will be covered by the Police, Fire & Crime Commissioner’s budget.

Sent to

1. R. Fletcher – Acceptance of quote to cut back bushes at the top of Lower Road & remove children’s crosses by the War Memorial. To note: work done.
2. NCC Highways – Concerns regarding parking across drive entrances, both private dwellings & the village school. Possible white no parking signs on highway. **Reply received:** contact NCC Regulations team for advice.

8. FINANCE:

Bank Balances	Current A/C	£200.00
	Savings A/C	£38,344.68

Funds held in the savings a/c	a) Park Account	£15,133.93
	b) Rail Freight Account	£4,885.00
	c) Reserve Fund	£8,000.00
	d) Future Parish Elections	£1,500

Accounts to be paid:

It was proposed, seconded & resolved to pay the following invoices:

Cheque No.	Payee	Information	Amount	VAT	Total
2384	HMRC	Clerk's PAYE	66.60		66.60
2385	R. Fletcher	Tree & hedges trimming	140.00		140.00
2386	Cheque cancelled	Incorrect amount			
2387	Earth Anchors	New public seating	723.00	144.60	867.60
2388	P. Winchester	Inks & paper - newsletter	58.33		58.33
2389	A. Addison (Clerk)	Salary & Expenses	264.22	45.50	309.72
2390	Wicksteed Leisure Ltd	Play Equipment update	7311.85	1462.37	8774.22
2391	E. ON	Lighting supply	187.94	9.40	197.34
2392	Allseasons	Installation of seat	267.50	53.50	321.00
2393	South Northants Council	Village Park annual rent	10.00		10.00
2394	Simon Jones	Zoom PC meetings x 3	43.17		43.17
2395	Barbara Osborne	Payroll Services x 3 month	66.00		66.00
2396	Allseasons	Street cleaning & spraying	500.00	100.00	600.00

To Note:

- Accounts for 2020/2021 closed from 31/3/2021.
- Books to be internally audited by NCALC Tina Charteress – instructions to follow.
- Books to be externally audited by PKF Littlejohn – instructions to follow.
- PC Finance group to meet virtually to assess internal controls system and risk assessment before the end of the financial year. (J. Winchester, S. Jones, B. Sumpton & B. Jenks)
- Chairman to sign 2021 Minutes & check invoices against cheques.

9. PLANNING – No new applications

Application	Location	Proposal	Comments

PC Comments:

- **Application S/2020/0599/MAO** – Land off Lower Road for up to 66 dwellings - PC is given to understand that the developers will be appealing against the SNC refusal.
- The Clerk has written to SNC Development Management & the case officer for information / confirmation.
- Appellant has informed SNC of their intentions to appeal the decision but have not yet received the start letter from PIN as yet.

- **Application S/2021/0205/AGD** – Spring Farm, Lower Road for a large agricultural building, grain & machinery storage.
- SNC have decided this application **does** require prior approval. The constraints are listed as:
 - a) Within an area of open countryside
 - b) Important local gap
 - c) Archaeological Assets – Open field project
 - d) Within 2km buffer of 4 local wildlife sites.
 - e) Large building detrimental to the local village scene being close to residential area.
 - f) It is essential that there is an internal floor to ceiling partition between any machinery and grain to prevent contamination.

SEGRO J15 SRFT

- Minutes of the liaison group meeting forwarded to all Members by S. Jones.

10. OTHER PARISH MATTERS

- **Website & face book** all in order.
- **Dog Warden** – all bins are being emptied regularly.
- **Rathvilly Farm** – Clerk to ask owners to remove Christmas tree signs from Rectory Lane & Towcester Road.
- Clerk to contact Mrs Hope regarding the Rectory lane seat.

There being no further business, the Chairman closed the meeting at: 9.17 pm.

11. **DATE & TIME OF NEXT MEETING:** Tuesday, 13th April 2021, 7.30 pm
The meeting will be held virtually.

Signed: **Dated:**