

MILTON MALSOR PARISH COUNCIL

MINUTES of the Parish Council meeting held on Tuesday, 10th November 2020
The meeting was held Virtually

A 15 minutes slot has been reserved for members of the public to speak at item 1, Question time for the public. Parishioners are requested to let the Clerk know if they wish to raise any matter in order for the Chairman to be able to call them to speak.

PRESENT: Mrs Janet Winchester, Chairman
Mr Tom McManus Mrs Brenda Jenks
Mr Neil Jagger Mrs Katie Spruels
Mr Simon Jones Ms Katie Marshall

Meeting Host: Simon Jones
Meeting Chairman: Janet Winchester

ATTENDING: NCC Cllr Adam Brown

IN THE CHAIR: Mrs Janet Winchester, The Chairman, welcomed everyone to the meeting reminding Councillors & Parishioners that meetings can now be recorded as long as it did not disturb the smooth running of the meeting.

The Chairman welcomed Katie Marshall, the new member of the Council to her first meeting. The Clerk will forward official paperwork to Ms Marshall.

1. **QUESTION TIME - for the public** – No public
2. **APOLOGIES for absence (to include reasons for absence)**
B. Sumpton (Internet problems), Cllr K. Cooper (meeting)
3. **DECLARATION OF INTERESTS** – Interest & nature of interest to be declared - None
4. **REPORTS FROM COUNTY & DISTRICT COUNCILLORS & WARDENS:**

NCC Cllr. Adam Brown:

- There has been an increase in Covid 19 cases in the District.
- NGH capacity still coping at present.
- Track & Trace being undertaken by councils.
- Children's Trust is now up & running.
- There is a consultation document regarding the Council Tax Reduction Scheme on-line and it is recommended everyone should complete it.

SNC Cllr. A. Addison, Cllr K. Cooper

- **Cllr Cooper**, a member of the SNC planning committee, supported the Parish Council & spoke against the Lower Road development which was unanimously refused by the committee & the recommendation of the planning officer.
- **Cllr Addison** reported the following:
 - a) The new Children's Trust went live on the 2nd November
 - b) Council Tax Reduction Scheme – it is noted that residents in South Northants who are most needy, look to be disadvantaged and will see an increase in charges of 18% due to 'harmonisation'.
 - c) The Logo for the new West Northants Council is almost ready.

5. MINUTES OF PREVIOUS MEETING:

These had been previously circulated and were duly proposed seconded and signed by the Chairman as a true record, with the following amendments:

P118 Ms Marshall's first name should read Katie not Katy.

Typing error Jitty not Jutty.

A missing comma in the finance section.

6. MATTERS FOR REPORT – arising from the Minutes:

Casual Vacancy

- It was agreed to invite Ms Katie Marshall to take up one of the vacant positions.
- The Clerk has sent an email to Ms Marshall inviting her to take up the vacant post and has sent her the November agenda & draft October minutes.
- The Council is waiting to hear from SNC (by 9th November) regarding appointing the second vacancy. Reply received – no request for an election has been received by SNC.
- NCALC report on rules for selecting a casual vacancy as we are now within six months of the local elections to be held on 6th May 2021.
- Regulation 5(5) of The Local Elections (Parishes & Communities) (England & Wales) Rules 2006 provides that “*where a casual vacancy is not required to be filled by election, the parish council **must**, as soon as practicable after the expiry of the notice period of 14 days co-opt a person to fill the vacancy.*” However, Regulation 5(6) provides that “*In the case of a casual vacancy occurring in the office of a Parish Councillor **within six months** before the day on which that Councillor would regularly have retired, paragraph (5) shall have effect with the substitution of the word **may** for **must**; and any vacancy not so filled must be filled at the ordinary election.*”
- Therefore, for Parish Councils that are due to have ordinary elections on the 6th May 2021, from the 6th November onwards if a Councillor has resigned or dies, the Council should give public notice in the normal way, but a bye election cannot be claimed by electors and the Council **may** fill the vacancy by co-option but is **not** legally obliged to.
- Members to consider their options.

Highways

- Gigaclear
 - a) Green boxes now in situ & not too obtrusive.
 - b) Members to keep an eye on any further works as some areas have not been reinstated.
 - c) Photographs have been taken of damaged kerbstones.
 - d) Clerk will contact Gigaclear again.

Lighting – Fault report

- High Street light shield installed – Chairman to re-check the site.
- All faulty lamps have been reported to E. ON.

Village Maintenance / Environment Issues

- Covid Snake to be put in the village hall. Suggestion that a history of the snake is undertaken.
- Rabbits in the village park – Clerk to contact Hawk Pest Control for a quotation.
- Village planters – the Chairman has refreshed them. There is a need for new volunteers to look after the planters in the Spring. Katie Marshall will organise the Malzor Lane planter.
- Plaques by trees on the Memorial Green need repairs & maintenance. K. Spruels to make enquiries who owns each sign.
- Christmas Tree on the Memorial Green will be put on the Green again this year. It has been donated once again.
- Collingtree road subsidence is now deep. Clerk to report to NCC Highways.

School Report

- Village Hall donation to the school – K. Spruels to make enquiries.

Village Park

- Laminated sign ref. Covid – T. McManus to renew.
- Wicksteed equipment repairs.
- Rubber pellets ordered.
 - a) no response to N. Jagger. Clerk has emailed again.
 - b) Reply received: emailed order found in junk folder.
 - c) Can now offer 40 x 20Kg bags of green & 10 x 20Kg of black.
 - d) N. Jagger informed.
 - e) It was agreed to order the mixed colour pellets.

Remembrance Sunday – 8th November.

- Parish Council Wreath ordered & delivered to P. Heffron.
- Bugler unable to play the Last Post due to Coronavirus.
- Road Closed signs ordered from Highways, collected, put out & returned by Glenn Bass
- Shortened service at the War Memorial with many residents standing on their doorsteps in remembrance.

7. CORRESPONDENCE – Received & Sent**Received from**

1. N. Jagger – J. Barr will strip the varnish from the village sign.
2. SNC – PC has been awarded £2,727.90 CIL money which will be transferred to PC bank account. It must be used within 5 years. Clerk to enquire if this can off set the cost of the new playground equipment. **Reply received:** fund can be used for play equipment.

Sent to

1. NCC Highways - Grass mowing contribution of £586.04 applied for & invoice sent to S. Gilder at NCC.
2. SNC enforcement – complaint received regarding security lighting at Holly House. Clerk has contacted SNC. It is understood the light has been turned off.
3. SNC – broken waste bin outside the village park – now repaired.

8. FINANCE:

Bank Balances	Current A/C	£200.00
	Savings A/C	£44,347.33
Funds held in the savings a/c	a) Park Account	£15,133.93
	b) Rail Freight Account	£4,885.00
	c) Reserve Fund	£8,000.00
	d) Future Parish Elections	£1,500.00

Accounts to be paid

It was proposed, seconded & resolved to pay the following invoices:

Cheque No.	Payee	Information	Amount	VAT	Total
2354	HMRC	Clerk's PAYE	66.60		66.60
2355	R. Fletcher	Tree works	160.00		160.00
2356	E. ON	Repairs, Chestnut Close	23.47	4.69	28.16
2357	E. ON	Lighting supply	208.07	10.40	218.47
2358	PKF Littlejohn LLP	External audit	300.00	60.00	360.00
2359	A. Addison (Clerk)	Salary & Expenses	264.22	44.71	308.93
2360	Wicksteed Leisure Ltd	Play equipment repairs	1257.81	251.56	1509.37
2361	Allseasons	Mowing	385.00	77.00	462.00

External Audit:

- Audit has concluded.
- Audit has found no matters which give concern that need to be brought to the PC attention.
- Clerk to put result onto Website.

9. **PLANNING**

Application	Location	Proposal	Comments
S/2020/1948/TCA	P. Haddon & Partners, Rectory Lane	Tree works: removing epicormic growth & partial pollarding	PC comments: No objections
S/2020/1689/FUL	16 Towcester Road	Single storey rear extension + detached annexe/home office	PC has concerns regarding the detached annexe. Clerk to contact the case officer
S/2020/1647/DCO R	NGRFI land west of M1 – J15	Requirement 8 (2) Main site estate road	PC No comments

SEGRO J15 SRFT – No matters raised.

10. **OTHER PARISH MATTERS**

- **Website** Old material to be taken down. Katie Marshall's details to be added.
- **Newsletter** Items for inclusion wanted.
- **Dog Warden** It was considered that an additional dog waste bin was needed to be sited on Rectory Lane at the top of High Street & by the old stile. Clerk to order & ask Allseasons to install.
- **Motor Cross** 2 meetings have now taken place.
- **WhatsApp** It was suggested that a WhatsApp group should be set up alongside the PC email system. Members to give this some thought.

December Agenda Items:

- Budget – Clerk to send out information to all members.

There being no further business, the Chairman closed the meeting at: 9.35 pm

11. **DATE & TIME OF NEXT MEETING:** Tuesday, 8th December 2020, 7.30 pm
The meeting will be held virtually

Signed:

Dated: