

MILTON MALSOR PARISH COUNCIL

MINUTES of the Parish Council meeting held on Tuesday, 14th July 2020

The meeting was once again held virtually

Members of the public & press were invited to attend

A 15 minutes slot has been allocated at item 1 on the agenda for the public to raise issues

PRESENT: Mrs Janet Winchester, Chairman
Mr. Brian Sumpton Mr Tom McManus
Mr Neil Jagger Mrs Katie Spruels
Mr Simon Jones Mr Kevin Flynn

IN THE CHAIR: Mrs Janet Winchester, The Chairman, welcomed everyone to the meeting reminding Councillors & Parishioners that meetings can now be recorded as long as it did not disturb the smooth running of the meeting.

1. **QUESTION TIME - for the public** – No questions raised

2. **APOLOGIES for absence (to include reasons for absence)**

SNC Cllr K. Cooper (meeting), B. Jenks (personal), A Skillen (Personal)

3. **DECLARATION OF INTERESTS** – Interest & nature of interest to be declared

A. Skillen: Workplace – NCC Children’s Services

4. **REPORTS FROM COUNTY & DISTRICT COUNCILLORS & WARDENS:**

SNC Cllrs. A. Addison & Cllr Karen Cooper:

- It is business as usual at SNC with the majority of staff working from home
- Cllr Cooper who is the Cabinet Member for Wellbeing is involved with the refurbishment of the Towcester Centre for Leisure. Just prior to the closure of the leisure centres, SNC were ready to start the refurbishment programme of works at Towcester Centre for Leisure. This was obviously put on hold. The good news is that we now have the go-ahead to start refurbishing the centre & works will start at the end of August on the dry side health suite & gym extension, a new multi-purpose room & new flooring throughout the main corridors. The full refurbishment of the of the swimming pool & changing rooms including dedicated disabled changing facilities, additional family changing areas, improved shower facilities and the refurbishment of the pool area will be completed during the first quarter of 2021. Measures have been put in place at both Towcester & Brackley leisure centres to enable them to partially re-open & to ensure visitors are safe. The centres are adhering to social distancing rules of 9 square metre per person when participating in physical activity with appropriate spacing out of gym equipment & reduced capacity along with additional measures to increase clear air flow where possible & the relocation of exercise classes to larger spaces. A pre-booking system for the gym & fitness sessions has been introduced with a Track & Trace facility to ensure all users register their attendance. An enhanced cleaning regime has been put in place, hand sanitisers are provided & there is a one-way system at both centres, which will ensure the centres meet risk assessment & health ad safety requirements & provide customer confidence.
- Cllr Cooper is working with the Communications & Engagement Task & Finish Group planning for the West Northamptonshire Council.

- Cllr Addison is a member of the shadow Overview & Scrutiny committee & will be scrutinising the forthcoming budget preparations for the new authority.
- Cllr Addison has been appointed to the Member Stakeholder Interview Panel for the Chief Executive of the West Northamptonshire Unitary Council, on Monday 3rd August. There are 5 candidates.

5. MINUTES OF PREVIOUS MEETING:

These had been previously circulated and were duly proposed, seconded, and signed by the Chairman as a true record.

6. MATTERS FOR REPORT – arising from the Minutes:

Highways

- Gigaclear footpaths
 - a) Cable left on verge by village park reported – repairs completed but are considered to be ‘shoddy’ Clerk to contact Gigaclear.
 - b) Hole in Stockwell Road footpath – now repaired.
 - c) Oil stains in Orchard Court – Gigaclear state matter is in hand.

Lighting

- Shield for lamp in High Street – request sent to EON.
- Repairs – broken visor on PL10 in Church Close reported.

Village Maintenance & Environment Issues

- The Compass Public House:
 - a) Clerk contacted SNC regarding concerns about the state of the chimney.
 - b) SNC Officer made a site visit.
 - c) Building cordoned off.
 - d) NCC / KierWSP asked to cordon off the public footpath between Rectory Lane & Green Street on health & safety grounds.
 - e) Mr Scarborough given 7 days to make necessary repairs.
 - f) Email from SNC – Mr Scarborough has not complied with the instruction.
 - g) Copy of letter sent by Peter Hill, Surveyor for Mr Shah, the owner to SNC stating that all correspondence relating to this matter should be addressed to him.
- Village Park rear gate:
 - a) Clerk has contacted Mark Bushell for a quote to repair the gate post. (on holiday returning to work on 20th July).
 - b) Clerk has also contacted J. Brandom for a quote to repair the gate & posts.
 - c) Playground risk assessment prior to re-opening the area.

7. CORRESPONDENCE – Received & Sent

Received from

1. J. Treharne – Query why PC can donate £200 to a charity that does not benefit the village of Milton Malsor. **Reply sent from Parish Office:**
 - a) The Crusader charity does benefit Milton Malsor. Residents of all ages from the surrounding area, in particular the elderly & disabled, to spend time on the well adapted canal boat travelling up & down the canal.
 - b) Colin Neal who runs the Crusader boat is also the Parish Council’s website manager only charging the ‘public purse’ for the website licence fee, £23.98 for 2 years.
 - c) To note – normal website managers annual fees cost between £500 to £1,000 pa
2. EON – Unmetered electricity survey undertaken.
3. K. Flynn – concern regarding branch of Chestnut tree. Chairman has made a site visit. Clerk to contact tree surgeon.

Sent to

1. Highways England (HE) – Deep concern regarding loss of trees along the M1 between J15 & J15A. **Reply received:** Site clearance undertaken in order to install key pieces of smart motorway infrastructure, such as signage & gantries. Once major works are completed, HE will carry out replanting in areas where trees & vegetation have been moved.
2. Collingtree PC – concerns regarding the felling of the M1 trees
3. Mr Caswell - Copy of correspondence to HE regarding the felled trees on the M1.
4. MB Tree Surgery – Request to look at Chestnut tree branch – will make site visit on 14th July. Quote & recommendation received to crown lift.
 - a) Remove broken limb @ £120.00 – will remove all debris. Agreed.
 - b) Crown lift tree @ £80.00. Agreed.
5. SNC – Fly tipping in the parish – matter now dealt with.

8. FINANCE:

Bank Balances	Current A/C	£200.00
	Savings A/C	£39,184.62
Funds held in the savings a/c	a) Park Account	£15,133.93
	b) Rail Freight Account	£4,885.00
	c) Reserve Fund	£8,000.00
	d) Future Parish Council Elections	£1500.00

Accounts to be paid

It was proposed, seconded & resolved to pay the following invoices:

Cheque No.	Payee	Information	Amount	VAT	Total
2320	HMRC	Clerk's PAYE	66.60		66.60
2321	E.ON	Lighting maintenance	174.32	34.86	209.18
2322	Allseasons	Mowing	615.00	123.00	738.00
2323	A. Addison (Clerk)	Salary x 2 & Expenses	560.60	77.91	638.51
2324	R. Fletcher	Church, Pound, Bus shelters	370.00		370.00
2325	S. Jones	¼ Zoom invoice	43.17		43.17
2326	E. ON	Lighting supply	201.36	10.07	211.43

To Note:

- Clerk's expenses:
 - a) 2 month's salary paid due to no meeting in August.
 - b) Expenses include an external hard drive @ £45.99.
- Invoices checked against cheques paid & countersigned by J. Winchester.

9. PLANNING

Application	Location	Proposal	Comments
S/2020/0449/FUL	Orchard Field	Change of use of barn Erect 1 dwelling	PC Comments: * Object strongly to the application * In the conservation area * WNJCS states the site is an 'important local space' * Application is very contentious * Ward Member requested application to be called in unless the case officer recommended refusal * SNC recommendation is for refusal
S/2020/0599/MAO	Land T Lower Road	Outline permission for up to 65 dwellings	PC comments: * Strongly objects * Outside the village envelope * WNJCS considers the field an 'Important Local Gap' * SNC has a 5 years land supply * Single access onto a narrow rural road & on a dangerous blind bend * Flooding issues * Village has no facilities

SEGRO - J15 SRFT

- A. Skillen to attend meeting on 21st July.
- Cllr Addison to attend before attending another virtual meeting.

10. OTHER PARISH MATTERS – Reports & Action to be taken

- **Website, Face Book, Newsletter** – All in hand.

11. COUNCILLOR'S REPORTS

- Chairman to write a report on the village park & play equipment.
- Report that the PC may not be able to use Raynsford House again for its meetings once the 'lockdown' has been lifted. Clerk to contact Grand Union Housing.

12. CLERK'S REPORT

- To contact SNC regarding a housing needs survey.
- To ask SNC for an update on the Lower Road application.
- To contact RoSPA & Wicksteed for information regarding external playground equipment inspections.

There being no further business, the Chairman closed the meeting at: 8.50 pm.

13. DATE & TIME OF NEXT MEETING: Tuesday, 8th September 2020, 7.30 pm.

To Note: Meetings are not held in August unless there is an urgent matter to be dealt with.

Signed:

Dated: