

MILTON MALSOR PARISH COUNCIL

MINUTES of the Parish Council **virtual** meeting held on Tuesday, 12th May 2020
At 7.15 pm for a 7.30 pm, start

PRESENT: Mrs Janet Winchester, Chairman Mrs. Alison Skillen, Vice-Chairman
Mr. Brian Sumpton Mrs. Brenda Jenks
Mr Neil Jagger Mrs Katie Spruels
Mr Simon Jones Mr. Tom McManus
Mr Kevin Flynn

ATTENDING: No Attendees

MEETING HOST: Mr Simon Jones

IN THE CHAIR: Mrs Alison Skillen, The Vice Chairman, welcomed everyone to the meeting reminding Councillors & Parishioners that meetings can now be recorded as long as it did not disturb the smooth running of the meeting.

To Note:

- The Parish Council will not be holding its AGM, in line with meeting regulations which remove the requirement for Parish Councils to hold Annual Meetings.
- It has been agreed that the present officers, the Chairman, & Vice-Chairman will remain in office for the 2020/2021 financial year.

• Parish Councillor's Responsibilities:

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| a) Planning | N. Jagger, |
| b) Highways | Kevin Flynn |
| c) Lighting | Tom McManus |
| d) Finance | Clerk, B. Sumpton, J. Winchester, A. Skillen |
| e) Newsletter | B. Jenks, J. Winchester |
| f) Facebook | K. Spruels |
| g) Website | K Spruels, B Jenks |
| h) Dog Warden | J. Winchester |
| i) Neighbourhood Watch | The PC Clerk (temporary post) |

Thanks were given to:

Simon Jones for organising and hosting the virtual meeting

Neil Jagger for compiling the PC response to both of the latest planning applications

Janet Winchester, Katie Spruels and Brenda Jenks for the flyer re the Lower Road application

1. **QUESTION TIME - for the public** – None present

2. **APOLOGIES for absence (to include reasons for absence)**

Cllr Ann Addison, PC Clerk – due to technical issues. (Meeting minutes taken by Brenda Jenks)
SNC Cllr K. Cooper (SNC Cabinet virtual meeting),

3. **DECLARATION OF INTERESTS** – Interest & nature of interest to be declared

A. Skillen Work Place – Northants County Council

4. **REPORTS FROM COUNTY & DISTRICT COUNCILLORS:** None available

5. **MINUTES OF PREVIOUS MEETING:** These were forwarded to Members prior to the meeting. They were proposed, seconded and agreed & therefore will be signed by the Chairman as a true record

6. **MATTERS FOR REPORT – New & arising from the Minutes:**

Highways

- Pot hole close to the Park to be reported
- Vehicles parked on the minor road in front of properties facing the Village Green. This is a public right of way and should not be used for private parking, previous reports to the Police have not been acted upon. It may be necessary for more posts to be put in place to stop vehicles driving across the Green. The situation will be monitored.

Lighting

- The uplighters for the sign appear to be working.

Village Maintenance

- The air ambulance recycle container is full and bags of rubbish are piled up alongside it. There is a concern that these bags have been dropped there by a company and not residents. The Air Ambulance charity has been informed. Alison Skillen will chase.

Village Park – Reports of children using the park during the lockdown also a dog running loose. It should be noted that the Covid 19 rule of **not using** playground equipment has **not** been lifted as yet.

7. **CORRESPONDENCE – Received & Sent**

Received from

1. Letters of objections received from a number of residents in response to the Lower Road Outline Planning Application.
2. Query from a resident regarding SNC's land supply. Resident has suggested SNC does not have a 5 year land supply – SNC contacted. **Reply received:** *'The Council's most recent Housing Land Availability Study published in September 2019 confirmed that **SNC had a positive 7.54 year housing land supply**'* This information can be found on the Council's website.
3. Query from a resident regarding publishing PC Minutes on Facebook. NCALC contacted for information. **Reply received:** *'Minutes must be published on the PC website. There is no requirement to publish them anywhere else. And no legal requirement to publish on a Facebook'* In future a link to the Parish Council website will be posted on the village Facebook site.
4. Information request from a Rectory Lane resident regarding removing overhanging shrubs from a garden wall in the conservation area & taking down & replacing a stone wall. Clerk has contacted SNC. **Reply received:** Overgrowth can be removed but not if it is a tree. Still waiting for a reply regarding the wall.

Sent to

1. Gigaclear – Request for good quality of reinstatement of footpaths as PC has had them resurfaced at PC expense. No reply to date – will contact again. To note, The company have now started the work.

8. FINANCE:

Bank Balances	Current A/C	£200.00
	Savings A/C	£34,182.30

Funds held in the savings a/c	a) Park Account	£15133.93
	b) Rail Freight Account	£4885.00
	c) Reserve Fund	£8,000.00
	d) Future Parish Council Elections	£1500.00

Monies Received:	SNC 1st half of annual precept	£13,250.00
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Accounts to be paid

It was proposed, seconded & resolved to pay the following invoices:

Cheque No.	Payee	Information	Amount	VAT	Total
2308	HMRC	Clerk's PAYE	66.60		66.60
2309	Allseasons	Mowing	780.00	156.00	936.00
2310	P. Winchester	Stationery	48.34		48.34
1311	Crusader Boating	Annual grant / Web fee	200.00		200.00
1312	A. Addison (Clerk)	Salary & Expenses	266.73	46.77	313.50
1313	E.ON	Lighting Supply	201.36	10.07	211.43

Audit Matters:

- a) New NCALC auditor, Tina Charteress
- b) Accounts sent to TC for internal audit check
- c) External auditors, PKF Littlejohn – Clerk has received all the AGAR paperwork for the 2019/2020 audit
- d) PC members have agreed the Annual Governance Statement
- e) PC members have received a copy of the 2019/2020 accounts. It was proposed by Janet Winchester, seconded by Neil Jagger and agreed by all to adopt the accounts
- f) PC Members have received a copy of the Annual Return / Accounting Statement. It was proposed by Alison Skillen, seconded by Brenda Jenks and agreed by all to adopt the Accounting Statement
- g) Internal Auditors report – **Waiting for receipt**
- h) The following items were agreed & adopted for the ensuing year:
 - Policies:** Risk Analysis, Discrimination, Complaints Procedures, Standing Orders, Financial Regulations
 - The Clerk:** it was agreed to adopt the Clerk as the Responsible Financial Officer.

- All Policies are held at the Parish Office and can be accessed on request

9. PLANNING

Application	Location	Proposal	Comments
S/2020/0449/FUL	Land West of Holy Cross Church	Change of use to barn. Erect a single dwelling	PC: Strong objections sent to SNC
S/2020/0599/MAO	Land at Lower Road	Outline application for up to 65 dwellings & parking for 130 vehicles	<p>PC: Strongly objects</p> <ul style="list-style-type: none"> • Outside the village confines • Over development of the sited • Land is part of an important local gap (see WNJCS) & a buffer between Milton Malsor & Northampton • In present & emerging Local Plan SNC has a 7 year land supply. • The village is classed as B secondary service village with limited services & less likely to sustain further development. • Village has no doctor, dentist, shop, post office, youth club & a limited bus service. • The present & emerging Local Plan defines village confines. Policy SS1 states areas outside defined confines are classed as open countryside where development is not permitted. • Sewage concerns • Flooding concerns • Additional traffic concerns with impact of 130 parking spaces for the proposed 65 dwellings. • The Council's full objections can be seen on the SNC planning website, in the PC Minutes book & on the website

Roxhill / SEGRO J15 SRFT

- Segro are the new owners of the site
- Next steps revealed:
 - a) Early May & throughout the Summer will be preparing the land for a full start of development in early January 2021.
 - b) New website – <https://slp-ng.com/> will be live once work starts in May.
 - c) The Community page will cover the following:
 - i) FAQ
 - ii) Construction phase employment
 - iii) Travel & Traffic
 - iv) Infrastructure Programme
 - v) Supporting the community – What’s happening
 - d) There will be a community liaison group. Members include
 - i) The developer – Segro
 - ii) Planning Authorities – SNC, NBC
 - iii) Highway Authorities – NCC & Highways England
 - iv) Representatives from Roade, Blisworth, Milton Malsor & Collingtree PCs
 - v) Principal Contacts are:
 - * Kate Bedson, senior Development Director – Segro
EM: kate.bedson@segro.com
Mob: 07776 295 406
 - * Ian Rigby, Infrastructure Director – Segro
EM: ian.rigby@segro.com
Mob: 07508 236 295
- A Community Action Fund of £300,000 is to be set up and managed by SNC, this is available for the 4 local villages to bid for projects. Ideas with costings are needed, the village will be asked to make suggestions.
- A notice with information of SEGRO’s next steps and giving Director’s contact details will be posted on Facebook. The village will also be circulated.

10. OTHER PARISH MATTERS

- **Community & Environment**
- It was agreed to write to the Greyhound management (Suraj) with compliments on the new wicket fence around the pond. It is in keeping with the surroundings and safely fences off the water.
- The post on the village sign has not been stripped as previously agreed. Clerk to contact Allseasons.
- Rectory Lane accident, no news of progress on our claim. Clerk to contact insurers again.
- Footpath from Gayton Road to Hunsbury has been blocked off at one point along the route. Clerk to contact NCC Rights of Way
- Local footpaths need surveying to ensure they haven’t been blocked, they are an important recreational facility in the light of the RFT development and impending loss of local paths.
- Defibrillator, new adult pads need by end of August. Clerk to source information for June meeting
- **Website** – no issues
- **Newsletter** – agreed that the summer edition will be suspended. Little to publish.

There being no further business, the Chairman closed the meeting at: 21.13pm

11. DATE & TIME OF NEXT MEETING: Tuesday, 9th June 2020, 7.30 pm