

MILTON MALSOR PARISH COUNCIL

MINUTES of the Parish Council **virtual meeting** held on Tuesday, 14th April 2020
At 7.30 pm

PRESENT: Mrs. Brenda Jenks Mr Kevin Flynn
Mr. Brian Sumpton Mr Tom McManus
Mr Neil Jagger Mrs Katie Spruels
Mr Simon Jones Mrs Alison Skillen, Vice-Chairman

ATTENDING: Although the public were invited to attend the first virtual meeting of the Parish Council, no-one took up the invitation.

IN THE CHAIR: Parish Councillor Alison Skillen, Vice Chairman, who welcomed everyone to the first virtual meeting of the Council, reminding Councillors & Parishioners that meetings can now be recorded as long as it did not disturb the smooth running of the meeting.

- The Chairman thanked Simon Jones for making all the necessary arrangements for the virtual meeting, stating it was very pleasing to see so many Council members present.
- The Chairman thanked the Clerk for sending out a great deal of information to help with the smooth running of the first virtual meeting of the Council.

MEETING HOST: Parish Councillor Simon Jones

1. **APOLOGIES for absence (to include reasons for absence)**

J. Winchester (Personal), NCC Cllr Adam Brown & SNC Cllr Karen Cooper (attending virtual meetings elsewhere)

2. **QUESTION TIME - for the public.** None attended

- This item has a 15 minute time limit
- Parishioners wanting to raise a specific item should contact the Parish office with their names in order for the Chairman to call on them to speak.

3. **DECLARATION OF INTERESTS – Interest & nature of interest to be declared**

A. Skillen Work Place – Northants County Council

4. **REPORTS FROM COUNTY & DISTRICT COUNCILLORS & WARDENS:**

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NCC Cllr. Adam Brown: Report received, forwarded to all members & a copy will be put into the Minute book

SNC Cllr. A. Addison, Cllr Karen Cooper: A report was received from Cllr Cooper, who is the SNC cabinet member for Wellbeing. The report was circulated to all members & a copy will be put into the Minute book.

Cllr Addison answered questions from members & reported that SNC staff were now in the main, working from home. Regarding the holding of an SNC planning meeting – the IT staff were working on the complexities of providing an adequate virtual meeting which would have to include SNC members, officers, the general public as well as developers & agents.

MINUTES OF PREVIOUS MEETING: These had been previously circulated and were duly propose seconded and signed by the Chairman as a true record, with typing errors corrected.

5. MATTERS FOR REPORT – New items & those arising from the Minutes:

Highways – No issues raised

Lighting

- Up-lights on the Memorial Green - Working

Village Maintenance

- Rubbish on the small Green – bin has been removed & the rubbish cleared.

6. CORRESPONDENCE – Received & Sent

Received from

1. Christian Orr, HSL Land & Planning Executive – development **proposals** for up to **65 dwellings** on land at Lower Road. Documents for **consultation** by the PC received, & the Key Issues include:
 - a) An illustrated layout
 - b) New homes provision – up to 65 dwellings a mix of market & affordable housing
 - c) Affordable homes information
 - d) Traffic Calming – pinch points on Lower Rd. + pedestrian crossing
 - e) Woodland planting – hedgerows & trees to enhance green gateway at entrance to village
 - f) Improve Towcester Rd./Lower Rd. junction
 - g) Open space – Significant large green open space area to be managed long term – **Where?**
 - h) Bus stop upgrade, new shelter & seating – **where?**
 - i) Central community green within the proposed development
 - j) Education – financial contribution to local schools
 - k) Community Infrastructure Levy (CIL) to note that PCs can receive up to 25% of CIL payments.

To Note:

- This is **not** a planning application
- It is noted that in general residents are concerned about the proposals.
- Having been asked to respond to the proposals, the Parish Council has replied to Mr Orr as follows:
 - a) The land is outside the village confines
 - b) The agreed Joint Core Strategy states that this land is part of an **important local gap & therefore not a building site.**
 - c) The proposal for the site is far too large
- **Further information** for the Parish Council to note, sourced by the Clerk.
 - * SNC Local Plan 2 Settlement Hierarchy Policy SS1 states:
 - * Outside of market towns, rural area villages are split into 3 categories in accordance with the WNJCS, & confines have been drawn in the Part 2 Plan for these settlements.
 - * **Primary Service Villages** – these have the highest levels of services & facilities
 - * **Secondary Service Villages** – have a more limited range of services but still provide scope to meet some local needs for housing, employment & service providers.

Secondary Service Villages are split into two categories which reflect the level of services.

Group A this group is more likely to be suitable for limited development

Group B Milton Malsor is classed as Group B, not likely to be suitable for development

- * **Other / small villages** – limited range of services & more reliant on the services of the larger settlements for their needs.
- * Policy SS1 goes on to say that ‘**all areas outside defined confines including hamlets & isolated groups of buildings are classed as open countryside.**’

2. SNC, Planning – Due to the current Coronavirus situation, staff are working from home until further notice & have no access to printing facilities. Therefore, application information will

be sent via email & plans can be viewed on line. **Clerk has responded** – No problem in receiving applications via email, but would like to be assured all applications are sent out. MMPC did not received notification of a controversial application.

3. Fly Tipping Report received – request for collection sent to SNC
4. Poor's Trust annual report received. Payments of £20.00 were made to eligible residents who are over 65, unable to work & have lived in the village for at least 3 years.
5. Oxalis Planning – PC to note that Roxhill / Northampton Gateway have sold out to Segro whose plans are for an early start on site. Information about Segro to be researched.

Sent to

1. NatWest – request for missing bank statement. Now received
2. NCC – Resident burning rubbish on the grass verge. To note: the area is now looking more tidy with new fencing & bushes having been planted by the damaged verge.
3. G. Kelly – Invoice sent for repairs to football goal mouth damage. This is the fourth time the PC has contacted Mr Kelly. No reply received
4. Allseasons – request to check the seat in the PC cemetery. Reply received – seat unsound, will remove.
5. NCC Highways – request for kerb stones to be re-set at Willow Cottage, High Street.

7. FINANCE;

Bank Balances	Current A/C	£200.00
	Savings A/C	£22,516.81

Funds held in the savings a/c	a) Park Account	£15,133.93
	b) Rail Freight Account	£4,885.00
	c) Reserve Fund	£10,500.00
	d) Future Parish Council Elections	£1500.00

Accounts to be paid

It was proposed, seconded & resolved to pay the following invoices:

Cheque No.	Payee	Information	Amount	VAT	Total
2300	HMRC	Clerk's PAYE	66.61		66.60
2301	Campion School	Newsletter printing	93.80		93.80
2302	E.ON	Maintenance	174.32	34.86	209.18
2303	Richard Fletcher	Grounds maintenance	240.00		240.00
2304	Ann Addison (Clerk)	Salary & Expenses	266.73	47.31	314.04
2305	NALC	Subs, Int. Audit, DPO	550.57		550.57
2306	Allseasons	Mowing & remove seat	450.00	90.00	540.00
2307	E.ON	Lighting supply	208.07	10.40	218.47

To Note:

- Clerk has applied for the VAT refund.
- The external auditors, PKF Littlejohn have delayed the 2019/2020 audit due to the Coronavirus
- Parish 2019/2020 accounts to be presented to the May PC meeting
- NALC items:
 - a) Annual subs £360.57
 - b) Internal audit fees £180.00
 - c) Data Officer fees £10.00
- Clerk's expenses include post/stamps, phone/internet, stationery
- S. Jones to be reimbursed for the virtual Zoom invoices

8. PLANNING

Application	Location	Proposal	Comments
S/2020/0449/FUL	Land West of Holy Cross Church	Change of use to barn to dwelling	<p>PC Comments</p> <ul style="list-style-type: none"> • Object strongly • Site is in the Conservation Area • WNJCS marks this site as ‘An important Local Gap’ • 2011 SNC Housing Needs Survey identified the need for 15 affordable homes but no further accommodation • Concern expressed that there is an underground active stream running across the site which when backing-up, causes flooding in the village. A house on this site would cause further problems. • The proposal is next to the listed Church which would obscure the view of the Church from Green Street & Collingtree Rd. • The field is used for residents recreation such as village ‘fun days’ & the local farmer who uses the barn to keep his equipment in & the field for grazing sheep • One large residence on this field is out of keeping with the village street scene. • Reply drafted by N. Jagger to be sent to SNC
S/2020/0559/FUL	36 High Street	Extend pergola to include single garage extension	<p>PC comments:</p> <ul style="list-style-type: none"> • No Objections

9. OTHER PARISH MATTERS

- Mattress & other items left at outside property in green Street – Clerk to check if the SNC ‘large collection service is still operating.
- The broken seat in the cemetery will be replaced after ‘lockdown’
- Damaged kerb stones – NCC will make repairs in 3 to 6 months’ time. Matter to be brought forward to May agenda.

The Chairman’s Annual Report – 2019/2020

- A copy will be attached to the April Minutes in the Minute book
- Copy sent to all PC members

Items of note:

- a) Roxhill Development / Northampton Gateway Rail Freight Terminal. Planning permission granted by Government
- b) Ashfield Land / Rail Central – planning application withdrawn
- c) Village Park – 2 new baby swings & 4 new larger swings installed. Slide has been repainted
- d) Pavements – grant obtained to resurface some footpaths
- e) Planning – Orchard Field (Conservation Area) application for a 4 bedroomed dwelling received
- f) Planning Speculation – to build up to 65 dwellings, on land at the top of Lower Road, that is outside the village envelope, & in an area designated as an important local gap.

10. There being no further business, the Chairman closed the meeting at: 9.06 pm

11. DATE & TIME OF NEXT MEETING:

Tuesday, 12th May 2020, 7.30 pm

**ANNUAL MEETING OF THE
PARISH COUNCIL**

This will be another virtual meeting

Signed