

# MILTON MALSOR PARISH COUNCIL

**MINUTES** of the Parish Council meeting held on Tuesday, 13<sup>th</sup> June 2023  
At Raynsford House.

**PRESENT:**

Mr Simon Jones, Chairman	Mr Edmund James, Vice-Chairman
Mrs Brenda Jenks	Mr Ian Appleton
Mr Neil Jagger	Mrs Katie Spruels
Ms Katie Marshall	Mr Paul Heath

**ATTENDING:** 2 parishioners

**IN THE CHAIR:** Mr Simon Jones, The Chairman, welcomed everyone to the meeting reminding Councillors & Parishioners that meetings can now be recorded as long as it did not disturb the smooth running of the meeting.

**1. QUESTION TIME - for the public**

**2. APOLOGIES for absence (to include reasons for absence: J. Winchester (Illness)**

**3. DECLARATION OF INTERESTS – Interest & nature of interest to be declared.**

**4. REPORTS FROM WEST NORTHAMPTONSHIRE COUNCIL**

**Cllr. A. Addison, Cllr. Adam Brown, Cllr K. Cooper**

- Suspension of a WNC councillor from the strategic planning committee for three months
- A Conservative councillor has become an independent member.

**5. MINUTES OF PREVIOUS MEETING:**

These had been previously circulated and were duly proposed seconded and signed by the Chairman as a true record with the following amendments:

P189 – K. Marshall did not attend. Newsletter should be in bold. Incorrect spelling of C. Neal.

P190 – Concrete columns should read will be needed to be replaced eventually.

P191 – typing error.

**6. MATTERS FOR REPORT – New matters & those arising from the previous Minutes:**

**Highways – S. Jones**

- Meeting with Steve Barber regarding VAS signs – suggestions for Collingtree Road to help with speeding / safety by the village park.
  - a) A VAS the other side of the railway bridge to alert traffic travelling from Collingtree into Milton Malsor.
  - b) A second VAS sign on Collingtree Road close to Church Close to warn traffic exiting the village.
  - c) Clerk to contact H. Howard regarding moving the 30mph sign to the other side of the bridge.
  - d) Sign on Malzor Lane junction still down.

**Lighting – S. Jones**

- PL in between Chestnut Close & 1 Lower Road not working - Clerk to report.
- Concrete lamp post checked – no concerns.

**Village Maintenance / Environment Issues** – J. Winchester, I Appleton

- Bus shelter by the village hall needs repainting – Clerk to contact John Barr
- Posts by the Pound need attention.
- Fingerpost at Barn Lane junction needs attention – Fix My Street to be contacted.

**Grass Cutting** – J. Winchester

- Collection of grass on the Green – JW to speak to the contractor.
- Mowing to the village entry signs – JW to speak to the contractor.

**Village Park** – N. Jagger

- Work undertaken by gardener @ £300.00 agreed.
- No Parking sign outside the village park – Clerk to chase.

**Website** – K. Spruels, C. Neal

- Items are ready to include.

**Newsletter** – B. Jenks, K. Spruels, J. Winchester, Editor – C. Eads

- Next edition – September.

**Dog Warden** – J. Winchester – nothing to report.**Footpaths Warden** – J. Winchester – nothing to report.**Neighbourhood Watch** – K. Spruels

- SNAST annual subs @ £25.00 – PC will not support this year.
- Activity in the village – a catalytic converter stolen – the police have been informed.

**Flower Planters** – K. Marshall

- J. Winchester has filled the 2 planters by the village hall.
- Other planters ok.

**7. CORRESPONDENCE – Received & Sent****Received from**

1. A. Treharne
  - a) Sent an article about the farm for inclusion in the newsletter.
  - b) Poor's Trust information – Alison & Tara have been raising the profile of the Trust & raising funds. 15 residents benefited from the Trust at Christmas.
2. Request for grave space information – matter resolved.
3. NCALC PLR conference by Zoom on 27<sup>th</sup> June.
4. J. Hope – Traffic calming in Rectory Lane. Acknowledgement sent.

**Sent to**

1. Police regarding an abandoned trailer in Stockwell Road.
2. Speed Limit Control Panel – 2<sup>nd</sup> request for the speed limit to be lowered along Towcester Road through the village. Request has been turned down again in spite of the recent two accidents.

**8. FINANCE.**

<b>Bank Balances</b>	<b>Current A/C</b>	<b>£200.00</b>
	<b>Savings A/C</b>	<b>£49,666.92</b>
<b>Monies Received</b>	<b>Interest</b>	<b>£46.36</b>

**Audit Matters:**

- Internal audit report received & forwarded to all members.
- Comments brought to PC attention:
  - a) Insurance matters – finance group meeting to discuss.
  - b) Asset register to be upgraded – village street furniture to be assessed by members.
  - c) All purchased should come from the Parish office not individual members.
  - d) Clerk's Salary – to be reviewed by the finance working group.
  - e) Comments on the internal report received.
    - (i) Asset register – advice to be taken.
    - (ii) Insurance cover – to be reviewed annually.
    - (iii) 'Emergency' payments – between meetings – to be reviewed.
- AGAR paperwork agreed, signed by the Chairman & forwarded to the external auditor, PKF Littlejohn.
  - a) Section 1, Annual Governance Statement agreed.
  - b) Section 2, Accounting Statement agreed.
  - c) Internal Audit Report noted and agreed.

**Accounts to be paid:**

It was proposed, seconded & resolved to pay the following invoices:

Cheque No.	Payee	Information	Amount	VAT	Total
2614	HMRC	Clerk's PAYE	76.60		76.60
2615	Hawk Pest Control	Rabbit control	30.00		30.00
2616	E. ON	Replace photocell	23.47	4.69	28.16
2617	Npower - April	Lighting supply	302.50	25.12	317.62
2618	A. Addison (Clerk)	Salary & Expenses	306.74	Exp 72.98	379.72
2619	Campion School	Printing newsletter	145.00		145.00
2620	Npower - May	Lighting Supply	280.71	14.04	294.75
2621	Cut Crew	Mowing	548.72	109.74	658.46
2622	Barbara Osborne	Payroll Services x 3 inv.	69.00		69.00

**NB:** Clerk's Expenses: Share of inks @ £9.85, Stamps @ £46.13

**NB:** Quotes received:

- Greenbarnes, village park sign @ £775.50 + VAT – agreed.
- JP Landscapes work at the village park @ £300.00 – agreed.

**9. PLANNING**

Application	Location	Proposal	Comments
2023/5415/FUL	19 Rectory Lane	2 storey rear extension. Convert existing garage. Single storey side extension including internal alterations	Comments to WNC by 29/6/23

## **SEGRO J15 SRFT**

- S106 grant funding.
  - a) Resident request the money be spent on road safety & repairs measures including a 20mph speed limit throughout the village.
  - b) Upgrading the street lighting – concrete columns
  - c) VAS signs.
- Residents have reported constant noise from the SEGRO site. SEGRO contacted & noise now reduced.
- Water issue – no problems at present.
- Height of bund being assessed.

## **10. OTHER PARISH MATTERS – Clerk & Councillor's Reports**

- Football Club – Berrys have told the landowners to wait for the new Local Plan before making any decisions about their land.
- Mr Phelps the scout master has visited the village park to see what the youngsters can do to help.

There being no further business, the Chairman closed the meeting at: 9.30 pm.

**11. DATE & TIME OF NEXT MEETING:**      **Tuesday, 11<sup>th</sup> July 2023, 7.30 pm**

**Signed:** .....

**Dated:** .....