

# MILTON MALSOR PARISH COUNCIL

MINUTES of the Parish Council meeting held on Tuesday, 13<sup>th</sup> December 2022  
At Raynsford House

**PRESENT:** Mr Edmund James, Vice-Chairman  
Mrs Brenda Jenks Mrs Janet Winchester  
Mr Neil Jagger Mrs Katie Spruels  
Ms Katie Marshall Mr Paul Heath

**To Note:** Due to the absence of the Clerk, Mrs Brenda Jenks completed the minutes.

**ATTENDING:** Ian Appleton

**IN THE CHAIR:** Mr Ed James, The Vice Chairman, welcomed everyone to the meeting reminding Councillors & Parishioners that meetings can now be recorded as long as it did not disturb the smooth running of the meeting.

**1. QUESTION TIME - for the public**

**2. APOLOGIES for absence (to include reasons for absence)**

S. Jones (personal), A. Addison (weather conditions)

**3. DECLARATION OF INTERESTS – Interest & nature of interest to be declared.** None

**4. REPORTS FROM WEST NORTHAMPTONSHIRE COUNCIL**

**Cllr. A. Addison, Cllr. Adam Brown, Cllr K. Cooper**

- Attended the WNC Chairman's Carol Service held at One Angel Square
- WNC is working on the 2023/2024 budget & requests all Parish precept requests are returned no later than 17<sup>th</sup> January.
- Will be attending a planning briefing on 14<sup>th</sup> December.

**5. MINUTES OF PREVIOUS MEETING:**

These had been previously circulated and were duly proposed, seconded and signed by the Chairman as a true record.

**6. MATTERS FOR REPORT – New matters & those arising from the previous Minutes:**

**Highways** – Meeting with Helen Howard & Kier Highways engineer to discuss safety measures outside the village park / children's playground

- Present: N. Jagger, J. Winchester, B. Jenks, P. Heath & WNC Cllr A. Addison
- Safety issues raised:
  - a) Speeding traffic needs to be addressed – WNC noted the number of vehicles travelling past the park
  - b) Raised road platform – does need regular maintenance. WNC to provide a cost of installation
  - c) Chicane – only for the village side of the park – WNC to provide cost

- d) VAS sign – Considered to be a possibility. Data stored will be of value. Clerk to enquire if funding can be obtained from the Police & Fire Commissioner's Community Fund.
- e) Moving the 30 mph sign to the Collingtree side of the railway bridge – a PC expense. Clerk to contact the Police Commissioner regarding his fund to help safety issues.
- f) Clerk to confirm issues raised with H. Howard.

### **Highways**

- Collingtree Road – hazardous dip & sundry repairs considered to be shabby workmanship. Clerk to contact Highways.

### **Lighting**

- PL3, Chestnut Close reported & now repaired
- War Memorial & village sign – timer is 2 hours out. Clerk to enquire who can adjust.

### **Village Maintenance / Environment Issues**

- Grass mowing contract for 2023
  - a) Allseasons – original quote received. No update received
  - b) Cut crew – original quote received. Clerk to request copy of insurance document & work Terms & Conditions. If satisfactory, quote will be accepted & Allseasons informed.

### **Village Park**

- RoSPA / Play Safety - safety check quote @ £252.00 - 2023 safety check to be ordered for June/July. PC insurance to be checked regarding timing of safety checks. - 2/3 years may be a possibility.
- Sign on the main gate needs replacing
- Pruning of trees by the ramp was agreed @ £160.00

### **Website – in order**

### **Newsletter**

- Christmas edition has been circulated.
- Thanks go to the Editor & those who helped co-ordinate the edition.

### **Dog Warden – nothing to report**

### **Footpaths Warden – nothing to report**

## **7. CORRESPONDENCE – Received & Sent**

### **Sent to**

1. D. Moody – Hand Over Document between MMPC & The Poor's Trust new Trustees. **Reply received:** There is no formal template. Suggest a 'Memorandum of Understanding' with the following bullet points suggested by the Clerk & signed by both parties. This would give a proper audit trail.
  - a) PC has handed over all existing paperwork to the two new Trustees, Mrs Treharne & Ms Mortimer
  - b) Bank account documents handed over along with documents signed by former Trustees stating they were no longer Trustees & therefore bank signatories.
  - c) New Trustees have contacted the bank to make appropriate changes.
  - d) Trustees to be informed that a report on their activities will be needed for the Annual Parish Meeting in April 2023
2. RoSPA / Play safety – External Playground Inspection. Normal inspections in Northamptonshire take place in June & July but can undertake inspections at any time @ £ 252.00.
3. Clerk requested contact details for ladies who fill village planters – now received & written to
4. D. Brogden – Historical Society – PC will donate towards the annual upkeep for the Society's website. D. Brogden has also made a donation. Matter is now in abeyance for 12 months

5. Holly House – 29/11/2022 Clerk contacted the manager asking for the overgrowth of bushes & trees to be cut back as they were overhanging the public footpath. Response received: waiting for the contractor to give a date.

## 8. FINANCE.

### Bank Balances

Current A/C

£200.00

Savings A/C

£43929.71

### Finance Working Group

- E. James, B. Jenks & A. Addison met to discuss the proposed budget for PC discussion

### Accounts to be paid:

It was proposed, seconded & resolved to pay the following invoices:

Cheque No.	Payee	Information	Amount	VAT	Total
2569	HMRC	Clerk's PAYE	70.80		70.80
2570	Allseasons	11/10 mowing, + park work	650.00	130.00	780.00
2571	cancelled	Further invoice received			
2572	NCALC	VAT recovery process	57.00		57.00
2573	Hawk Pest Control	Rabbit treatment	30.00		30.00
2574	A. Addison (Clerk)	Salary & Expenses	283.37	67.19	350.56
2575	Npower Commercial Gas	Lighting supply Oct. + Nov	388.25	19.41	407.66
2576	E. ON	Lighting maintenance PL3	23.47	4.69	28.16
2577	Barbara Osborne	Payroll Services x 3	67.50		67.50
2578	M.M. Historical Society	S137 donation	50.00		50.00
2579	Campion School x 2 inv.	11.10 £89 + 8/12 £140	234.00		234.00

### Budget & Precept

- Budget discussed thoroughly by members
- 2023/2024 precept It was agreed to set the precept at £32,500.00

## 9. PLANNING

Application	Location	Proposal	Comments
WNS/2022/2189/FUL	Northampton Gateway Zone B	Erection of Rail Terminal Building class E with parking, accesses, yard, drainage, lighting	No comments
WNS/2022/1887/FUL	Milton Business Park	B8 warehouse	PC objects Objections composed by P. Heath & forwarded to WNC
20/00076/WASFUL	Former Blisworth STW site	Inert Waste recycling	PC object Objections composed by P. Heath
WNS/2022/2289/FUL	Anchor Cottage, 15 Green Street	Proposed new garage	Door not in keeping with conservation area

**SEGRO J15 SRFT**

- S106 funds – N. Jagger is compiling a list of requests.
- School outdoor classroom request needs clarification from SEGRO if it fits in with their stipulations

**Former Blisworth STW Site**

- Objections compiled by P. Heath have been agreed by the PC.

**10. OTHER PARISH MATTERS** – Councillor's Reports

- P. Heath has become a member of the police advisory group
- Grit bins – 3 in the village – Clerk to confirm which belong to the PC
- Drains in Green Street are backing up with foul water especially under extreme weather conditions. Clerk to contact both WNC & Anglian Water.

There being no further business, the Chairman closed the meeting at: 9.10 pm

**11. DATE & TIME OF NEXT MEETING:**      **Tuesday, 10<sup>th</sup> January 2023, 7.30 pm**

**Signed:** ..... **Dated:** .....